

CONFIDENTIAL

Comptroller

23 January 1951

Chief, Administrative Services

Purchase of Equipment for Vital Documents Program

1. It has been agreed to purchase in connection with the reproduction of our Vital Documents the following equipment:

Diebold Flofilm Microfilm Cameras, 35mm, Model No. 90-01	3 ea. @ \$2,095	\$6,285
Diebold Flofilm Processor, 35mm	1 ea. @ \$1,895	<u>1,895</u>
		\$8,180

These cameras will eventually be part of the equipment of the Reproduction Branch and the cost thereof should be charged to that Branch.

2. We are also ordering 500 rolls of film, 35mm, for use with these cameras, costing \$3,050. All of this film will be used in connection with the Vital Documents Program and should be charged thereto.

W. L. PEEL

WLP:mew

cc: Chrono

Vital Doc. file

Chief, Repro. Branch

Budget file

Regr 51-4685

CONFIDENTIAL

FOR SERVICES USE ONLY

REQUISITION NO.

51-4685

REQUISITION FOR SUPPLIES, EQUIPMENT OR SERVICE

APPROVED BY

STAT

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Page 1 of 1 Pages

NOTE: See Instructions on Reverse Side.

THIS DATE

22 January 1951

DELIVER TO

L Building

OFFICE

ACCOUNT NO. CHARGE ALLOTMENT NO.

#90

251-167

STAT

SIGNATURE OF ACCOUNTING OR RESPONSIBLE OFFICER

SIGNATURE OF APPROVING OFFICIAL

RECEIPT (To be completed after delivery of items or service.)

I certify that the quantities of items and/or services itemized below have been received in serviceable condition except as otherwise noted.

DATE		SIGNATURE OF RECIPIENT				
ITEM NO.	STOCK NO.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1.		Model No. 90-01, Diebold Flofilm microfilm cameras, 35 mm. equipped with an 11X reduction lens, Model No. 90-50, focal length 40 mm.	3	ea.	2095.00	6285.00
2.		Model No. 91-01, Diebold Flofilm Processor, 35 mm.,	1	ea.	1895.00	1895.00
3.		Model No. 90-95, Diebold Flofilm fine grain safety negative panchromatic film, 35 mm by 100 ft. on daylight loading reels, notched for use in Flofilm cameras, including extra footage for daylight loading, and including Densitrol developer and Fixer	500	roll	6.10	3050.00

FOR SERVICES USE ONLY

REQUISITION NO.

REQUISITION DATE

OFFICE

REQUISITIONED BY

TOTAL

11,230.00

SHIPPED BY

FILL. BY

CHECK. BY

DEL. BY

FREIGHT MAIL

EXPRESS PARCEL POST

GOV. B/L NO.

DATE

BY

Approved For Release 2005/11/21 : CIA-RDP70-00211R000300210031-0

Complete this form with typewriter only. The number of copies required and the addressees for various types of requisitions are contained in Administrative Instruction No. 40-1

FOR SERVICES USE ONLY

REMARKS:

ITEM NO.	PROGRESS			STOCK	VENDOR	PROC. DOC. NO.	DUE DATE	FOLLOW-UP						DATE REC'D.
	1	2	3					1	2	3	4	5	6	
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May 1950 - Comments by Dan F. Noll, National Archives concerning plans for undertaking a project of reduction of space filming. - Microfilming costs vary from \$10 to \$50 per cu.ft. of paper records. Proposed project will cost \$15 per cuft. - Microfilming costs will equal the cost of storing paper records in Nat'l Archives Bldg in 8 years, and will equal cost of storage of paper records in a proposed new low cost storage building after 30 years storage. (sample sheets used in setting up estimates for projects are attached hereto)

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	Microfilm Costs		Daily Production Estimate				Reels	Frames	Reels	Frames	Reels	Frames	Reels	Frames	Reels	Frames	Reels	
	Cu. Ft	Total	No. Pages Cards	Film Insp.	Reels & Splices	Carton Vol. (cu. in.)												
1. Classification Books Selective Service, 1917-19 3,000,000 pp. 1500 cu ft	10.25	15,345	10,000	16 rolls	8 rolls	320 rolls	100	900	500	3000	317	2,045	1900	3,900	350	5,600	300	4,000
2. Registration Cards Selective Service, 1917-19 24,000,000 cards 4900 cu ft	9.40	48,025	24,000	18	8	480	500	4500	1000	10,000	650	6,225	6600	3,600	350	12,000	1000	4,000
3. Minute Books of Local Boards Selective Service, 1940-45 8,000,000 pp. 1404 cu ft	8.80	12,371	20,000	16.6	8	32	40	360	400	4,000	226	2,045	6000	4300	250	4,600	400	3,000
4. Bankruptcy Case Files Dist. Ct., Southern N. Y. 3,200,000 pp. 1320 cu ft	11.80	15,543	2,000	16	8	40	50	450	600	6,600	324	4,000	1500	880	350	3,000	660	2,000
5. Judicial Statistics Cards Department of Justice 1,700,000 cards 234 cu ft	7.40	1,729	25,000	4.5	10	30	12	120	28	640	36	342	2000	90	250	3,150	68	500
6. Reports of U.S. Attorneys Department of Justice 277,000 pp. 76 cu ft	13.60	1,033.50	8,000	18	10	30	10	90	35	390	25	226	3200	30	350	3,150	35	1,500
7. Reports of Agents, 1867-1936 U.S. Secret Service 2,640,000 pp. 440 cu ft	22.20	9,846	10,000	220	10	40	50	450	200	2,640	154	1,400	2600	1000	350	3,500	264	1,500
8. Abstracts of Land Entries General Land Office 3,200,000 pp. 1638 cu ft	17.90	29,045	4,000	13.3	6.6	33	102	918	800	8000	358	3,247	2400	1330	650	4,600	800	200
9. Annual Reports of Carriers Interstate Commerce Comm. 3,200,000 pp. 1014 cu ft	14.60	14,795	8,000	14	8	56	60	740	400	4000	260	2,475	2800	1000	350	4,900	400	500
10. Docket Books Various Federal Courts 500,000 pp. 375 cu ft	19.50	7300	4000	8	8	40	20	180	105	1,250	107	1,010	2800	400	650	2,600	125	200
11. Minute & Order Books Various Federal Courts 500,000 pp. 375 cu ft	9.60	3585	4000	8	5	40	20	180	105	1,250	59	555	2100	200	650	1,300	125	200

1. $\frac{24 \times 1200}{14.5 + 0.5} = 1900 \text{ pp/100 ft}$ Rotary 24X @ 30.00 mo
2. $\frac{28 \times 1200}{4.5 + 0.5} = 6666 \text{ pp/100 ft}$ Rotary - duo - 28X - with Feeder @ \$85 per mo.
3. $\frac{28 \times 1200}{8.5} = 6000 \text{ pp/100 ft}$ 16 mm Duo-Rotary 28X @ \$60/mo hand feed
4. $\frac{19 \times 1200}{14.5} = 1500 \text{ pp/100 ft}$ Model D Flat Bed @ \$50 per mo 19X on 16mm - Weeding out of 60% - P-1 labor
5. Filmed with Triplay + Feed 28X - "8mm model - 2 views on 16mm
6. Std Rotary 24X @ 30.00 mo 8 1/2 x 14 sheets
7. 16mm Rotary 19X (Both sides)
8. Flat Bed @ \$50 mo 500 pp/2'00" (actual count) $\frac{20 \times 1200}{18.5 + 0.5} = 1260 \times 2 \text{ pp} = 2520 \text{ pp/100 ft}$
9. $\frac{19 \times 1200}{9.0 + 0.5} = 2300$
10. Flat Bed 13X @ \$50 mo $\frac{13 \times 1200}{24.5} = 1250 / 100 \text{ ft}$
11. $\frac{20 \times 1200}{19} = 2520 / 100 \text{ ft}$

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6. Reports of U.S. Attorneys Department of Justice 277,000 pp. 76 cu ft						
7. Reports of Agents, 1867-1936 U.S. Secret Service 2,640,000 pp. 440 cu ft						
8. Abstracts of Land Entries General Land Office 3,200,000 pp. 1638 cu ft						
9. Annual Reports of Carriers Interstate Commerce Comm. 3,200,000 pp. 1014 cu ft						
10. Docket Books Various Federal Courts 500,000 pp. 375 cu ft						
11. Minute & Order Books Various Federal Courts 500,000 pp. 375 cu ft						